Eligibility Overview (E500)

Express Mail is a guaranteed expedited service for shipping mailable matter. It offers next day delivery by 12 noon to most destinations. Express Mail is delivered 365 days a year with no extra charge for Saturday, Sunday, or holiday delivery. Mailers may call 1-800-222-1811 for delivery information between specific ZIP Codes. For mailers' convenience, Express Mail envelopes and boxes are available from local post offices at no additional cost. Customized preprinted labels are also available by contacting your local post office. Matter mailed in USPS-provided Express Mail packaging is subject to Express Mail rates regardless of how the packaging is reconfigured or how markings may be obliterated. Express Mail International Service is available between the United States and more than 200 foreign countries. Express Mail tracking is available on the USPS Web site at www.usps.com.

Options:

- Express Mail Next Day/Second Day Services provide guaranteed overnight/second day service to designated delivery areas and post offices (E500.5, E500.6). For post office to post office option, sender must notify addressee for pickup.
- Express Mail Custom Designed Service is available between locations in the United States on a scheduled basis under a service agreement (E500.4, D500.2).
- Express Mail Military Service is available between the United States and designated APOs and FPOs. Shipments are delivered in 2 to 3 days to more than 300 locations in Europe, Asia, and Panama (E500.7).
- Express Mail Same Day Airport Service is suspended indefinitely.

Rates and Fees (R500)

Express Mail rates are the lowest published rates for next morning delivery: \$13.65 for an 8-ounce piece. Rates are based on the weight of the addressed piece and level of service, without regard to zone. Flat rate: the applicable 1/2-pound rate is charged for matter mailed in the Express Mail flat rate envelope provided by the USPS, regardless of weight (E500.1).

Addressing (A010)

Each piece should include a complete delivery address with correct ZIP Code or ZIP+4 code. All packages must use an Express Mail label.

Characteristics and Content (C500)

Maximum weight: 70 pounds. Maximum length and girth combined: 108 inches. Weight and size limitations vary for international and military service (see the *International Mail Manual* or your local postmaster for more information).

Deposit, Collection, and Delivery (D500)

Pickup service (D010): \$12.50 per stop (regardless of the number of pieces); service and information available by calling 1-800-222-1811. Only one fee for Express Mail, Priority Mail, or Parcel Post picked up at same time.

Express Mail Next Day and Second Day items may be mailed at post offices, stations, and branches; dropped into Express Mail collection boxes; handed to carriers; or picked up by the USPS. Acceptance and collection information may be obtained by calling 1-800-222-1811 or contacting your local postmaster (D500.2).

Waiver of signature: mailers may instruct the USPS to deliver Express Mail packages without obtaining the addressee's signature by signing the waiver on the Express Mail label. Waiver of signature is not available for COD, Express Mail Military Service (M500.3), or if additional insurance is purchased (S500).

Mail Preparation and Sortation

Drop shipment: applicable standards (M072).

Postage and Payment Methods (P500)

Express Mail may be paid by stamps, postage meter, or Express Mail Corporate Account.

Special Services (S500)

COD service is available for all Express Mail options except Express Mail Military Service (S921.1). Return receipt service is available (S915). Insurance against loss, damage, or rifling is included at no extra cost up to \$100 (S500.1.5). Additional merchandise insurance may be available up to \$5,000, depending on the value and nature of the item. Claims must be filed within 90 days of the date of mailing (S010). See Quick Service Guide 900.

This guide is an overview only. For the specific DMM standards applicable to this category of mail, consult the DMM sections referenced above and the general sections within each DMM module.

Express Mail—All Service Levels

	Service ¹				Service ¹		
Weight Not Over (pounds)	Custom Designed	Next Day & Second Day ² PO to PO	Next Day & Second Day PO to Addressee	 Weight Not Over (pounds)	Custom Designed	Next Day & Second Day ² PO to PO	Next Day & Second Day PO to Addressee
1/2 ³	\$10.70	\$10.40	\$13.65				
1	14.90	14.60	17.85	36	\$73.75	\$73.45	\$76.70
2	14.90	14.60	17.85	37	75.40	75.10	78.35
3	18.10	17.80	21.05	38	77.20	76.90	80.15
4	21.25	20.95	24.20	39	78.95	78.65	81.90
5	24.35	24.05	27.30	40	80.75	80.45	83.70
6	27.45	27.15	30.40	41	82.55	82.25	85.50
7	30.50	30.20	33.45	42	84.40	84.10	87.35
8	31.80	31.50	34.75	43	86.10	85.80	89.05
9	33.25	32.95	36.20	44	87.85	87.55	90.80
10	34.55	34.25	37.50	45 46	89.45	89.15	92.40
11	36.25	35.95	39.20		90.80	90.50	93.75
12	38.90	38.60	41.85	47	92.45	92.15	95.40
13	40.80	40.50	43.75	48 49	93.90	93.60	96.85
14	41.85	41.55	44.80	50	95.30 96.80	95.00 96.50	98.25 99.75
15	43.15	42.85	46.10	50 51	98.40	98.50	101.35
16	44.70	44.40	47.65	51 52	99.80	99.50	101.35
17	46.20	45.90	49.15	52 53	101.35	99.50 101.05	102.75
18	47.60	47.30	50.55	53 54	101.35	101.05	104.30
19	49.05	48.75	52.00	55	102.80	102.50	105.75
20	50.50	50.20	53.45	56	104.30	105.55	107.25
21	51.95	51.65	54.90	57	107.30	107.00	110.25
22	53.40	53.10	56.35	58	107.30	108.55	111.80
23 24	54.90 56.30	54.60 56.00	57.85 59.25	59	110.45	110.15	113.40
24 25	56.30	57.40	59.25 60.65	60	112.20	111.90	115.15
26	59.20	58.90	62.15	61	114.10	113.80	117.05
27	60.60	60.30	63.55	62	115.85	115.55	118.80
28	62.10	61.80	65.05	63	117.55	117.25	120.50
29	63.55	63.25	66.50	64	119.50	119.20	122.45
30	65.00	64.70	67.95	65	121.20	120.90	124.15
31	66.45	66.15	69.40	66	123.10	122.80	126.05
32	67.95	67.65	70.90	67	124.80	124.50	127.75
33	69.30	69.00	72.25	68	126.70	126.40	129.65
34	70.85	70.55	73.80	69	128.45	128.15	131.40
35	72.20	71.90	75.15	70	130.25	129.95	133.20

^{1.} Same Day Airport Service is currently suspended.

^{2.} Sender must contact the intended addressee to notify addressee that package has been sent and will be available for pickup.

^{3.} The applicable 1/2-pound rate is charged for matter sent in a Express Mail flat-rate envelope provided by the USPS, regardless of the actual weight of the piece.